



TITLE	AM Accountant		
REPORTS TO	Controller (Denver, CO USA)	LOCATION	Tokyo, Japan
DESCRIPTION	<p>The Asset Management Accountant (“AM Accountant”) is responsible for performing accounting related duties for our Special Project Company (“SPC”) entities in Japan. Primary responsibilities include general accounting, financial reporting, and compliance. The individual supports the accounting team in the United States alongside the Tokyo based asset management team and local accounting firms. Ultimately, the AM Accountant is responsible for accounting and fiscal activities associated with GSSG Solar’s SPC operations, ensuring accurate record keeping and reporting, as well as ensuring compliance with all applicable guidelines and corporate policies.</p>		
ESSENTIAL FUNCTIONS	<p>The essential functions of this position are:</p> <ul style="list-style-type: none"> - Perform accounting tasks for GSSG’s domestic SPC entities. Includes maintaining general ledgers, inspecting books for accuracy, processing payables & receivables, organizing and documenting financial records, and performing monthly account reconciliation. - Maintain financial records for monthly reporting to management, preparing financial statements, and ensuring compliance with applicable guidelines (i.e. Japan GAAP). - Support the accounting department in the preparation and filing of all tax submissions and audit activities through engagement with the accounting department and external accounting firms operating in Japan. - Assist the accounting and asset management teams to manage and ensure compliance with all financial covenants or related items that have reporting and compliance requirements. - Serve as chief liaison for the accounting department in Japan. 		
EXPERIENCE	<p>The successful AM Accountant will have:</p> <ul style="list-style-type: none"> - 3+ years working in an accounting role, preferably with real estate or asset management experience. - Demonstrated experience working in a high-paced, growth environment. - Experience working with cross functional and international groups in different locations. - Experience in a small firm (< 25 people). - Preference will be given to candidates with Certified Public Accountant or Certified Management Accountant designations. 		
EDUCATION	A Bachelor’s degree in accounting from an accredited university.		
SKILLS	<p>The following skills are expected for this position:</p> <ul style="list-style-type: none"> - Independent thinking, confidence, motivation, and passion for working with a world-class team. - Good relationship builder with excellent communication skills in Japanese and English. - Cultural awareness and sensitivity. 		



	<ul style="list-style-type: none">- Strong MS Office skills, including Microsoft Word, Excel, Project, and PowerPoint – strong proficiency in Excel and PowerPoint is desirable. Familiarity with accounting software and quick learner of asset management software desired.- A team player with a good attitude who is excited to work for a small company requiring more efficient execution and resource utilization.- Must be ethical in all regards, open to teamwork, patient, dedicated, and determined.
TRAVEL	The role is anticipated to require limited travel (< 5%) based on the ability to communicate and coordinate through web based communication systems; however, the Company is international and the employee may be asked to travel abroad for corporate retreats or training.
CONTACT	<p>GSSG Solar, LLC is an investment firm that recognizes that our core asset is our team of investment professionals. If you feel like you are a good candidate for this important role in our company, we encourage you to apply, specifically highlighting how you would fit the needs of our team.</p> <p>Please send a resume and short cover letter via email to: Yoshiyasu Sumi at Yoshiyasu@gssgsolar.com</p>