



TITLE	Investment Reporting Manager		
REPORTS TO	CEO	LOCATION	Denver, CO
DESCRIPTION	<p>The Investment Reporting Manager (IRM) is responsible for tracking the status of GSSG Solar’s investments at the individual- and portfolio-level and communicating performance with the Company’s current and prospective investors. The successful candidate will be passionate about</p> <ul style="list-style-type: none"> (i) analyzing and reframing data to describe the details of each project and its relation to the macro trends within and between markets, (ii) developing tools to communicate their findings to a variety of audiences from, and (iii) being an integral part of the investment management process. 		
ESSENTIAL FUNCTIONS	<p>The essential functions of this position are:</p> <ul style="list-style-type: none"> - Understanding the Company’s market underwriting philosophy. - Managing the preparation of monthly asset management reports on each asset and quarterly reports on each fund for investors (both debt and equity). - Evaluating technical and financial plant performance and identifying opportunities for improvement. - Managing key fund investor relationships. This includes articulating the macro themes that the Company has identified as well as helping each investor understand and appropriately report on their investments. - Participating in the investment approval process for each new investment. 		
EXPERIENCE	<p>The successful Investment Reporting Manager should have the following traits:</p> <ul style="list-style-type: none"> - Investors Relations Experience: 3-7 years of relevant experience in asset management, private banking, capital markets, or fundraising. - Knowledgeable About the Energy Industry: Education or experience in all forms and aspects of energy will be applicable to this job—a concentration in renewable energy is ideal. - Successful at Implementation: Demonstrable success managing a process from broad vision to day-to-day tactical execution. - Creative and Visual: Ability to take a vast amount of data and inputs and develop unique and accurate summary charts and figures to effectively communicate complex themes in a concise manner. - Team Player: Should have interest or experience in working at a small firm (< 25 people). Must be a self-starter willing to take the first cut at a project and then, just as quickly, set it aside or modify it based on feedback from the team. - Goals Oriented: Should have a desire and ability to set goals and achieve them. 		
EDUCATION	A BS in a relevant field. Graduate degree or relevant work experience preferred.		
SKILLS	<ul style="list-style-type: none"> - Strong MS Office skills, including Microsoft Word, Excel, Project, and PowerPoint - Proficiency in financial analysis and reporting - Self-starter with transparent working style—ability to share framework of concept before generating finished product 		



	<ul style="list-style-type: none">- Excellent verbal and written communication skills and style- Must be ethical in all regards, open to teamwork, patient, dedicated, and determined
TRAVEL	The role is anticipated to require moderate travel (~15%) with some international travel likely.
CONTACT	<p>GSSG Solar, LLC is an investment firm that recognizes that our core asset is our team of investment professionals. If you feel like you are a good candidate for this important role in our company, we encourage you to apply, specifically highlighting how you would fit the needs of our team.</p> <p>Please send a resume and short cover letter or email to: Tomakin Archambault at: ir@gssgsolar.com</p>